

To: All Members of the Council

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Calls may be recorded for training or monitoring

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Dear Councillor

ANNUAL COUNCIL MEETING - TUESDAY, 15 MAY 2018

The ANNUAL MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 15 MAY 2018** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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AGENDA

1. MOTIONS

To receive the following motion as submitted by Cllr Simon Inchbald in accordance with Procedure Rule 12.1:

“It is proposed that Waverley Borough Council welcomes the return of the HMS Hambledon memorial plaque and records its thanks to the Parish Council and British Legion in Hambledon (Hampshire) for facilitating this; and also to Miss Jane Woolley of Hambledon (Surrey) for her part in securing its return.”

2. ELECTION OF MAYOR

To elect the Mayor for the ensuing Council year 2018/19.

3. MAYOR TO MAKE DECLARATION OF ACCEPTANCE OF OFFICE

4. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

5. APPOINTMENT OF DEPUTY MAYOR

To appoint the Deputy Mayor for the ensuing Council year 2018/19.

6. DEPUTY MAYOR TO MAKE DECLARATION OF ACCEPTANCE OF OFFICE

7. VOTE OF THANKS TO RETIRING MAYOR

8. MINUTES (Pages 5 - 8)

To confirm the Minutes of the Council meeting held on 24 April 2018 (herewith).

9. MAYOR'S ANNOUNCEMENTS

10. APPOINTMENT OF THE EXECUTIVE (Pages 9 - 10)

The Leader of the Council appoints members of the Executive for the forthcoming Council year. The Executive comprises the Leader and Deputy Leader of the Council and up to eight other members of the majority political group.

The allocation of Executive Portfolios for 2018/19 as notified by the Leader are attached.

Recommendation

The Council is invited to note the appointment of the Members of the Executive for 2018/19, as attached.

11. PROPORTIONALITY ON COMMITTEES AND ALLOCATION OF SEATS
(Pages 11 - 16)

The Local Government and Housing Act 1989 requires local authorities, where Members are divided into political groups, to review periodically the representation of the political groups on their Committees and Sub-Committees to ensure that seats are allocated in the same proportion as that in which the council as a whole is divided.

The Council is required to confirm the proportional allocation of seats on the principal Committees and to agree the constitution of the Committees as set out in the attached annexes (to follow).

Recommendations

The Council is recommended to:

1. **NOTE the proportional allocation of seats on the principal Committees and the Area Planning Committees;**
2. **AGREE the nominations to the Principal Committees and Area Planning Committees for the 2018/19 year received from the political groups, as detailed in Annexe 2;**
3. **NOTE that nominations will be reviewed in light of following the by-election on 24 May 2018 and agreed at the July 2018 Council meeting; and**
4. **AGREE the nominations to the Standards Panel, Appeals Panel, Emergency Advisory Group, Investment Advisory Board and Surrey County Council Local Committee as detailed in Annexe 2.**

Members of the Licensing and Regulatory Committee (as set out in Annexe 2) are recommended to:

5. **AGREE the Licensing (General Purposes) and Licensing Act Sub-Committees be constituted as indicated in Annexe 3.**

12. BRIGHTWELLS REGENERATION: TEMPORARY FACILITATION MEASURES (Pages 17 - 20)

To make a temporary change in the parking tariff for Riverside 2 and 3 car parks, following the closure of Dogflud Car Park from 28 May 2018, to facilitate the progress of the Brightwells scheme and reduce the impact on traffic in Farnham.

Recommendation

To amend the tariffs in Riverside 2 and 3 car parks to those proposed in this report.

13. SUPPLEMENTARY ESTIMATE

Recommendation

To agree a further supplementary estimate of £100,000 to cover any costs to the Council in relation to the JR claim submitted by the Protect Our Waverley Campaign Ltd on the Secretary of State's decision to grant planning permission to the Dunsfold Park planning application, where Waverley Borough Council is an interested party.

14. EXCLUSION OF PRESS AND PUBLIC

To consider the following motion, to be moved by the Mayor, where appropriate:-

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).